

Checklist for Freshers

Please see below a list of things you'll need to get done in advance of your arrival in Oxford.

To do immediately if you haven't already

- Return your completed **Financial Declaration Form** and supporting evidence to admissions@hmc.ox.ac.uk
- Meet any outstanding **academic conditions**
 - Undergraduates should liaise with admissions@hmc.ox.ac.uk
 - Graduates should liaise with their departments
- Read through the contents of the [Freshers' Website](#)

To do if you are living in College

- Return your completed **Accommodation Acceptance Form** to admissions@hmc.ox.ac.uk
- If you need to arrive before 5 October, contact housekeeper@hmc.ox.ac.uk to see if this can be arranged
 - If you need to arrive early because your course starts early, copy Victoria.lill@hmc.ox.ac.uk into your email. If you would like an early College induction as well, please let Victoria know.

To do by 5 September

- Return your signed **College Contract** to admissions@hmc.ox.ac.uk.
 - We will email your contract to you once you have met all your conditions
- Return your **University Card Form**
 - Undergraduates should email completed forms to admissions@hmc.ox.ac.uk
 - Graduates should return completed forms to the location specified by their departments.

To do before you arrive in Oxford

- Register with the **College Doctor** at <http://www.campusdoctor.co.uk/oxford/>
 - Please note that all students **must** register with the College Doctor unless they have a particular reason to remain registered with an alternative doctor during term time. Please contact admissions@hmc.ox.ac.uk to discuss if you think you fall into this category
- Attend one of the **online medical inductions**
 - These will be held on 25 September and 8 October. Full details are under the “College Doctors” section on the Freshers’ Website
- Make sure you have had all the necessary **vaccinations**.
 - Details can be found in the letter under “Medical” on the Freshers’ Website.
 - For those coming from overseas, vaccinations may be a requirement of your visa
- Complete student **pre-registration**
 - See “Registration and HMC Members Area” on the Freshers’ Website.
- Active your **University email address**
 - See “IT account activation and University email” on the Freshers’ Website
- Add your details to the **HMC members area**
 - See “Registration and HMC Members Area” on the Freshers’ Website
- Disclose any long-term **health conditions or disabilities** which may affect your studies.
 - Details can be found under “Information for students with disabilities” on the Freshers’ Website.
 - This isn’t compulsory, but we encourage you to do so as it will enable us to provide support.
- Purchase your **academic dress**
 - Full details can be found under “Matriculation and Academic Dress” on the Freshers’ Website
- Complete the online **Fire Safety** course
 - Full details can be found under “Fire Safety” on the Freshers’ Website

Additional actions for International Students

- Make sure you have the appropriate **immigration documents**
 - We will be contacting you to ask for a Share Code for your eVisa and a copy of your passport close to the start of term.
- Set up a **UK bank account**